



ST BENEDICT'S Careers Plan 2018-19

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Development priorities 2018-19

Development priorities				Date:
GOALS	LED BY	RESOURCES	When	SUCCESS CRITERIA (How will you know that you have been successful?)
Meet Statutory Requirements	Head of Careers	Gatsby Strategy	yearly	Destination Figures, Questionnaires
Working with local partners to coordinate provision and inform young people and parents	Head of Careers		yearly	Questionnaires to pupils
Engaging with employers	Head of Careers		yearly	Feedback from students and employers
taking into account the views of young people and their parents	Head of Careers		2019/20	Questionnaires
supporting teachers to embed careers information into lessons and subjects	Head of Careers		Yearly	Feedback from teachers
Providing careers education and guidance from year 7. Young people should be supported to learn about their strengths, weaknesses, and how to develop realistic careers aspirations and decision-making skills, as well as being provided with information about career pathways	Head of Careers	Tutor time presentations	Weekly	Tutor feedback
actively encouraging young people to consider all options at 14, 16 & 18 so that they select the best options for their interest, motivation, learning style, ability and aspirations	Head of Careers	Fast tomato	Yearly	Destination figures
providing all young people with face-to-face, impartial and independent guidance	Head of Careers		2018-19	
using online technology where possible for the collection, interactive analysis and reporting of careers data	Head of Careers	Fast Tomato	Yearly use Fast tomato	
Review: Fast Tomato				

Audit				
		What works well?	What could we stop doing?	What else needs to be done?
1.1	Providing effective leadership, management and promotion of CEIAG	Communication from head down	None	
1.2	Ensuring appropriate initial staff training and continuing professional development (CPD) to secure the competence required of all staff involved in the learning provider's CEIAG provision			
1.3	Providing a careers education and work-related learning curriculum, careers information and careers advice and guidance	Having one person coordinating all activities	None	
1.4	Securing independent and impartial careers advice and guidance for young people	Head of Careers Being available every break and lunch		
1.5	Working with external partners and agencies	Built up a relationship with businesses over 11 years		Careers day at school
1.6	Involving and supporting families and carers	Linking with SEN Department/Pastoral	None	
1.7	Monitoring, reviewing, evaluating and developing provision	Questionnaire/feedback		More evaluation
1.8	Measuring the impact of provision)	Leavers destinations analysis		

Summary of provision

YEAR		Aims	Talks	Day Event/ Fayre	Resources	one to one available	Across curriculum/tutor time	Visits i.e. business
7	Awareness	Introducing Careers in general	Tutors	Drop down day – being introduced to external businesses	Tutor time presentations		Careers across subjects	
8	Awareness	Introducing Careers in general Careers in general	Tutors	Drop down day – being introduced to external businesses	Drop down Day Tutor time presentations		Careers across subjects	
9	Options	careers and qualifications		external bus people	fast tomoto in Drop down day Tutor time presentations		Careers across subjects	External visits –. Big Bang Theory
		Options	Parents/students	Subject teacher/evening	handouts		Subject teacher talks	
	Student data	Start tracking						
10	work experience	Explore	Year group talk		Past work experience Tutor time presentations		Tutors	Use database of businesses
	CV	Preparation			Handouts. Marked Cv's Tutor time presentations		Tutors	
	Mock Interviews	Preparation and practise	Year group talk		Drop down day – Barclays Bank. Preparing for interviews			Use business people and parents
	Employer References							
	Apprenticeships Reviewed				Drop down day			

11	Student data Apprenticeship evening Applying Colleges, Sixth forms	Review Tracking Awareness Help/Advise	Parent/student talk Individual interviews		Student talk drop down days			
	References				Record of Achievement, Reports			
	Results day							

- specific provision for students with different needs (e.g. SEND, Gifted and Talented, Pupil Premium) or on particular courses (e.g. Health and social care, engineering)
- Curriculum-based activities include lessons, tutor periods, assemblies, events, drop down days
- Careers IAG one-to-one and small group help, tutoring, mentoring, coaching, Newsletter Comic

Calendar of main activities and events

Time of Year	Year 7,8,	Year 9	Years 10,11
Ongoing	Comics newsletters Taster days IEP Attendance Tutor time presentations	Comics newsletters Taster days Options interviews IEP attendance Tutor time presentations Drop down days	Comics newsletters Taster days Work experience advice Careers interviews IEP attendance Tutor time presentations Drop down days
September			Year 11 – Open day notifications External Company Elevate – revision skills
October			Year 11 –work experience
November			Year 11 –employer refs Year 10 – Careers update Year 11 – Careers update
December			Year 9/10/11 careers half day Year 10 Work Experience Awareness Launch
January			Year 11 –Elevate external company – ‘ACE your Exams’ Parents seminar
February		Guide through fast tomoto Careers questionnaire Options Job stats	Year 11 – Record of achievement

		Taster days	
March			Year 10 apprenticeship awareness with parents
April			
May			Year 10 – CV writing Year 10 Work Experience
June			
July			Mock interviews
August			

